

	W	ednesday, September 30	
8:30-9:30	Registration (located in lower level foyer), Breakfast (Fir Room)		
9:30-10:15	 Opening Remarks: Cecil Daniels, Department of Commerce, LIHEAP Program Manager Tony Hanson, Department of Commerce, Managing Director 		
10:30-12:00	Introduction to LIHEAP: This session is intended for newer LIHEAP staff. It will include a general overview of the program at the Federal	ESL Session description coming soon!	Comfort at the Keyboard: Office Ergonomics Would you like to feel better at the end of your workday? In this session you will
	level, how Washington State's program stands nationally, a discussion on key program design components and requirements, available tools and resources. It may sound like this session is lacking in excitement, but there will be a creative and fun twist added to this year's session!		learn how to adjust your computer workstation to fit you, increasing your comfort and productivity. We'll cover chair adjustment, keyboard mouse and monitor placement, as well as strategies for standing and getting more movement during your workday. There will be plenty of time for questions, so bring your curiosity.
	 Cecil Daniels, Department of Commerce David Hoadley, Department of Commerce 	Amy Diehr, Tacoma Community House	Rick Goggins – Washington State Department of Labor and Industries
		Pine Room	State Room
	Cedar/Hemlock		
12:15-1:45	Keynote: Daniel W. Clark, Ph.D., Stress to Zero We all know what happens when you red keynote presentation, we'll look briefly at and the importance of self-care. Fir Room	uce your stress to zero. During this	

2:00-3:30	The art of never reducing your stress to ZERO	LIHEAP Database Updates and Changes	Case Studies
	We all know what happens when you reduce your stress to zero. During this session, we'll explore sources of your stress, potential impacts of mismanaged stress, strategies to better manage your stress, and self-care tactics.	This session will provide a review of work activities on the LIHEAP system and database during program year 2015 and highlight all the new changes effective October 1, 2016 for program year 2016.	This session will include discussion on topics based on real case scenarios. You will be given a scenario, break into groups to problem solve, regroup share how your group would choose to handle the case. Policy as it relates to each case will be addressed by Commerce. This session offers the opportunity to discover possible "best practice".
	Daniel W. Clark, Ph.D., Critical Concepts Consulting	Michelle DeBell, Department of Commerce	Emily Hafford, Department of Commerce
	Cedar/Hemlock Room	Pine Room	State Room
3:30-3:45	Break (refreshments provided)		
3:45-5:15	The Day to Day Realities of	LIHEAP Database Updates and	Panel: Agencies and Utility
	Poverty	Changes	Perspectives
	This session explores the challenges that an energy client faces day to day and how this relates to our work. In addition, we will have two speakers from Real Change Speaker Bureau that will share their personal stories and the challenges they faced when trying to access services.	This session will provide a review of work activities on the LIHEAP system and database during program year 2015 and highlight all the new changes effective October 1, 2016 for program year 2016.	This panel will consist of both, agency and utility representatives, with the purpose of obtaining the perspective and experience of each, in order to gain valuable insight on how these partnerships can achieve a positive outcome for LIHEAP clients.
	 Carol Weltz, Spokane Neighborhood Action Partnerships Speaker TBA, Real Change Speaker Bureau Speaker TBA, Real Change Speaker Bureau 	Michelle DeBell, Department of Commerce	 Ana Matthews, Avista Utilities Suzanne Sasville, Puget Sound Energy Alice Damm, SNAP Dena Battin, Rural Resources Community Action Oksana Savolyuk, Multi-Service Center
	Cedar/Hemlock Room	Pine Room	State Room

		Thursday, October 1	
8:00-8:55	Breakfast (Fir Room)		
9:00-10:30	UTC: Call the Commission-We're in Your Corner	Panel: Ask the Expert	ACES: Adverse Childhood Experience
	Learn about how the Utilities and Transportation Commission's Consumer Protection Division helps Washington's Utility Consumers. This session will give you an understanding of the commission regulatory structure, what types of consumer issues that fall under the UTC's purview, common complaints, hot topics and much more!	In this session you will have an opportunity to ask questions of your peers and Commerce. Discussion topics will include the following: Full disclosure, how to treat different types of income, roomer boarder situations, and self-employment expenses. Presenters will include 3 experienced LIHEAP Energy Coordinators as well as Department of Commerce staff.	In this session you will have the opportunity to look at the ACE's study to see a connection between how adverse childhood experiences can later affect adult health and behavior. Not only do the ACE's results provide clues to working more successfully with your hurting clients, but also on how to work with your staff. This session will be a broad overview of the ACE's study.
	Anna Gill, Utilities and Transportation Commission	 Cecil Daniels, Department of Commerce Roxana Shelton, Lower Columbia CAC Tatyana Sirotin, Multi-Service Center Andrew Lyons, HopeSource 	Carol Weltz, Spokane Neighborhood Action Partnerships
	Cedar/Hemlock Room		
		Pine Room	State Room
10:30-10:45	Break		
10:45-12:15	Communication Changes in DSHS Benefits: Keeping our community informed This session will provide succinct information to the changes in community service programs provided by the Department of Social and Health Services over the past 6 months. The presentation will include how the changes may impact community organizations. DSHS intent is to develop a transparent relationship with the community partner, stakeholders, and employers. Ms. McLaurin will bring subject matter experts with her, and provide points of contacts for	If you have not been able to keep up on LIHEAP program changes or just need clarification on Energy Assistance policies, then this is the session for you. There will be a discussion of key program changes, the new federal performance measures, a review of new LIHEAP policies, and a sneak peek at some new program improvement projects starting in PY 2015. The best part about this session is the opportunity to ask Commerce staff questions.	Panel: Client Intake Come learn about the different ways that intake can be offered to your clients. Hear about how other agencies conduct their intake process. You'll have an opportunity to discover the pros and cons of the different processes and ask questions of your peers.
	 future questions partners may have. Vicky McLaurin, DSHS Pam Wurtz, DSHS 	 Cecil Daniels, Department of Commerce Lisa Lipsey, Department of Commerce Emily Hafford, Department of Commerce David Hoadley, Department of Commerce 	 Isidra Sanchez, OIC Rhonda O'Brien-Farrar, CAC LMT Chiharu Russell, Clark PUD Gretchen Alexander, Clark PUD

12:30-2:00	Lunch		
	Keynote: Matthew Hayashi, The Art of Leading: Thriving Where There Are No Experts Today's organizations face challenges that are increasingly complex and constantly evolving. To thrive in this environment, leaders must move beyond a dependence on expertise and status quo answers to having the skill and capacity to help organizations evolve to succeed in uncharted territory. This keynote presentation explores how a different kind of leadership may create solutions where there are no easy answers.		
2:15-4:00	The Art of Leading: Thriving Where There Are No Experts	LIHEAP Policy/Program Updates	History of Pacific NW Energy
	Today's organizations face challenges that are increasingly complex and constantly evolving. To thrive in this environment, leaders must move beyond a dependence on expertise and status quo answers to having the skill and capacity to help organizations evolve to succeed in uncharted territory. This workshop explores how a different kind of leadership may create solutions where there are no easy answers.	If you have not been able to keep up on LIHEAP program changes or just need clarification on Energy Assistance policies, then this is the session for you. There will be a discussion of key program changes, the new federal performance measures, a review of new LIHEAP policies, and a sneak peek at some new program improvement projects starting in PY 2015. The best part about this session is the opportunity to ask Commerce staff questions.	This session will provide a brief history of electricity and natural gas utility service in the northwest. We will explain how the energy system works, the types of public and private utilities serving customers and the role of regulators and governing boards in setting rates, approving programs and services. The session will conclude with an overview of the mix of energy resources being used in Washington to meet customer's needs.
	Matthew Hayashi, Headwater People Consulting	Cecil Daniels, Department of Commerce Lisa Lipsey, Department of Commerce Emily Hafford, Department of Commerce David Hoadley, Department of Commerce	Nancy Hirsh, Executive Director, NW Energy Coalition
	Cedar/Hemlock Room	Pine Room	State Room

Friday, October 2		
8:00-8:55	Breakfast (Fir Room)	
9:00-10:00	Regional Breakouts	
	What is going on in your area? What specific issues are unique to your region? Want to become a regional workgroup rep? All this will be covered during the regional breakouts. This is a great opportunity to network with the other agencies in your region and share localized program concerns. It's important that each agency have, at least, one representative present at this session. Fir Room	
10:15-11:45	LIHEAP Workgroup Meeting	
	If you haven't been able to attend one of the LIHEAP Workgroup meetings yet this is your chance! In this meeting we will discuss any new issues pertaining to LIHEAP that have come up as well as old business that may need more clarification.	
	Fir Room	
12:00-1:00	Lunch	
	Fir Room	